



EXPERIENCING TODAY, PREPARING FOR TOMORROW!

Beaver River Central School serves as a center for education in dynamic partnership with students, staff, parents, and community to provide each student the opportunity to achieve maximum potential in all areas of life and learning now and in the future.

Todd Green

Superintendent of Schools

Kimberly Lyman-Wright

Elementary School Principal

Daniel Rains

Middle/High School Principal

Troy Hebert

Middle/High School Assistant Principal

**THE REORGANIZATION MEETING OF THE
BEAVER RIVER CENTRAL SCHOOL DISTRICT
July 11, 2023**

Webex:

Join By Phone:

1. The Reorganization meeting of the Board of Education was called to order by Dianna Bush, District Clerk at ____p.m., on Tuesday, July 11, 2023 in the Choral Room.

**CALL TO
ORDER**

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT: H. Aucter, J. Beller, S. Greaud, T. Lighthall,
J. Pate, J. Zehr, Z. Zehr

ATTEND

MEMBERS ABSENT:

STAFF PRESENT: D. Bush, T. Green, T. Hebert, K. Lyman-Wright

VISITORS PRESENT:

A Code of Ethics was given to each newly elected official.

2. The District Clerk called for nominations for President of the Board of Education
PRESIDENT

NOMIN.

_____ was nominated by _____, and seconded by _____.

3. Second call for nominations of President. **PRESIDENT**

NOMIN.

_____ was nominated by _____, and seconded by _____.

Are there any other nominations? _____

4. Asked for a motion to close the nominations for President.

A motion was made by _____ and seconded by _____

A vote was taken and _____ was elected.

5. _____ then took his/her place as President of the Board of Education. PRESIDENT

6. ADMINISTER OATH OF OFFICE TO PRESIDENT (sign oath)

7. In accordance with Board Policy _____, the President called for nominations for Vice President of the Board of Education VICE
PRESIDENT

_____ was nominated by _____, and seconded by _____.

8. Second call for nominations of Vice President.

_____ was nominated by _____ and seconded by _____.

Are there any other nominations? _____

9. Asked for a motion to close the nominations for Vice President.

A motion was made by _____ and seconded by _____

10. A vote was taken and _____ was elected.

11. ADMINISTER OATH OF OFFICE TO VICE PRESIDENT (sign oath)

12. APPOINTMENT OF OFFICERS APPOINT
OFFICERS
The administration recommended the approval of the following items:

- a. Clerk of the Board: Recommended that Dianna Bush be appointed as Clerk of the Board of Education for the 2023-2024 school year.
- b. Clerk Pro Tem of the Board: Recommended that Todd Green be appointed as Clerk Pro Tem of the Board of Education for the 2023-2023 school year.
- c. District Treasurer: Recommended that Ronald Rockwood be appointed as District Treasurer for the 2023-2024 school year.
- d. Deputy Treasurer: Recommended that Todd Green be appointed as Deputy Treasurer for the 2023-2024 school year.
- e. Tax Collector: Recommended that Janine Mattimore be appointed as Tax Collector for the 2023-2024 school year.

- f. Internal Claims Auditor: Recommended that Nancy Wolff be appointed as Internal Claims Auditor for the 2023-2024 school year.
- g. Alternate Internal Claims Auditors: Recommended that CSE Secretary and Elementary Secretary be appointed as Alternate Internal Claims Auditors for the 2023-2024 school year.
- h. Purchasing Agent: Recommended that Todd Green be appointed as Purchasing Agent for the 2023-2024 school year.

A motion was made by _____ and seconded by _____ that in accordance with The recommendation of the Superintendent, item 12 a-h be approved.

Motion carried unanimously.

- | | | |
|-----|--|--|
| 13. | <u>ADMINISTER OATH OF FAITHFUL PERFORMANCE IN OFFICE TO ABOVE.</u> | OATH
OF OFFICE
DISTRICT
CLERK |
| 14. | <u>ADMINISTER OATH OF OFFICE TO SUPERINTENDENT.</u> | OATH OF
OFFICE
SUPERINT. |
| 15. | <u>OTHER APPOINTMENTS</u> | OTHER
APPOINT/
MENTS |
-
- | | | |
|----|---|--|
| a. | <p>CPSE, CSE, and 504 Committees:</p> <p><u>CSE Committee:</u>
 Eliza Boliver
 Alex Barrett
 Kimberly Lyman-Wright
 Gretchen Anderson
 Daniel Rains
 Troy Hebert
 Caree Turck
 Gretchen Monnat
 Kristy Beller
 Tracy VanNest
 Morgan McAleese
 Bobbi Sue Murphy
 Miranda Bush
 Jessica Bush
 Erin Monnat
 Amanda Gingerich
 Carolyn Widrick</p> | <p><u>504 Committee:</u>
 Eliza Boliver
 Alex Barrett
 Erin Monnat
 Lynn Herzig
 Daniel Rains
 Troy Hebert
 Kimberly Lyman-Wright
 Sarah Higby
 Morgan McAleese</p> <p><u>CPSE Committee:</u>
 Eliza Boliver
 Kimberly Lyman-Wright</p> <p><u>Representatives from Approved Agencies:</u>
 Building Blocks
 Upstate Cerebral Palsy
 Milestones Children's Center
 Jefferson, St. Lawrence ARC (Bright Beginnings)
 Lewis County General Hospital</p> |
|----|---|--|

- b. School Physician: Recommended that Carthage Area Hospital, Inc., provides licensed physicians to perform and coordinate the provision of school health services for the 2023-2024 school year.
- c. School Attorney: Recommended that Ferrara Fiorenza PC, be retained by the Board of Education for legal matters for the 2023-2024 school year.
- d. Central Treasurer for Extra Classroom Activity Fund: Recommended that Tracy Walseman be appointed as Extra Classroom Activities Treasurer for the 2023-2024 school year.
- e. Independent Auditor: Recommended that the firm of, Bowers & Company CPAs, PLLC Watertown, be appointed school auditors for the 2023-2024 school year, for the completion of the annual independent audit of all financial affairs.
- f. Director of Physical Education: Recommended that the Troy Hebert, be appointed as the Director of Physical Education for the 2023-2024 school year.
- g. Athletic Director: Recommended that Michael Kogut be appointed as the Athletic Director for the 2023-2024 school year.
- h. Supervisor of Attendance/Attendance Officer: Recommended that the 6-12 School and Elementary Principals and 6-12 Assistant Principal be appointed as Supervisors of Attendance for the 2023-2024 school year.

A motion was made by _____, seconded by _____, that in Accordance with the recommendation of the Superintendent, item 15 a-h be approved.

Motion carried unanimously.

16. DESIGNATIONS

DESIGNA/ TIONS

- a. Official Bank Depositories: Recommended that Carthage Savings & Loan, NYCLASS and Community Bank be approved as the official bank depositories. The maximum deposit amounts are \$8,000,000.00 for Community Bank, NA and NYCLASS. The maximum deposit amount for Key Bank, NA is \$1,000,000.00.
- b. Official Bank Signatories: Recommended that Todd Green and Ronald Rockwood be hereby designated as the authorized signatures on the accounts held at the designated financial institutions.
- c. Board Meeting Schedule and Time: Recommended the second Monday of each month be designated as the regular monthly meeting night, at 6:00 p.m. in the Choral Room or as advertised; the annual budget vote will be the third Tuesday in May. Changes to calendar will be published on the BRCS D Website.
- d. Name Official Newspapers: Recommended that the Journal & Republican, Lowville, and the Watertown Daily Times, Watertown be approved as the official school newspapers for the 2023-2024 school year.

A motion was made by _____, seconded by _____, that in Accordance with the recommendation of the Superintendent, item 16 a-d be approved.

Motion carried unanimously.

17. AUTHORIZATIONS

AUTHORI/
ZATIONS

- a. Person to approve Conferences, Conventions, Workshops Attendance: The Administration recommended that the superintendent, Todd Green or his designee, be authorized to approve expenses, district representation, and attendance at meetings and conferences pursuant to Board of Education policy. Also, members of the Board of Education and the superintendent, if interested, are authorized to attend the annual meetings of the New York State School Boards Association and the American Association of School Administrators, as approved within budgetary allocations.
- b. To establish Petty Cash Funds: Recommended authorization for continued establishment of Petty Cash Funds.
- c. Designation of Signatures on Check: Authorize the use of check-printer-signer by the District Treasurer, Deputy Treasurer, Extra Classroom Activity Treasurer and Business Office Senior Account Clerks.
- d. BOE authorization for Superintendent to employ part-time and temporary help within budget allocations: Administration be authorized to hire and pay part-time and extra-time employees with action to be reported at the next regular meeting in the Miscellaneous and Overtime Report.
- e. Budgetary Transfers: The administration recommended that the Superintendent be authorized to approve transfers between and among accounts within the total approved budgetary appropriations.
- f. Bonding: Recommended that the Board of Education establish bonds for the District Treasurer, Deputy Treasurer, Treasurer for Extra-Curricular Activities and Tax Collector for the 2023-2024 school year.
- g. Signing BOCES Services Documents: recommended that the Superintendent of Schools is authorized to sign BOCES Service Documents during the 2023-2024 school year.

A motion was made by _____, seconded by _____, that in Accordance with the recommendation of the Superintendent, item 17 a-f be approved.

OTHER ITEMS

18. Motion by _____ that the borrowing and investment policy for 2023-2024 be as follows:

INVEST/
BORROW

1. The District Treasurer may invest idle money in savings accounts at the bank depository and in certifications of deposit and repurchase agreements at any area commercial bank.

2. Borrowing of money by the Chief Fiscal Officer shall comply with Item #378, 1980-81 Board Minutes*.

**1980-81 Resolution #378:*

*Motion by Mr. Petzoldt, seconded by Mr. Judd, that,
BE IT RESOLVED, by the School Board of Education of the Beaver River Central School District that the President of the Board of Education of Beaver River Central School District, as the Chief Fiscal Officer, shall be and he/she hereby is empowered and directed to authorize the issuance and to issue revenue anticipation notes of the Beaver River Central School District and renewals of any and all such notes at such times and under such circumstances as she deems proper and advisable; and to prescribe the terms, form and contents thereof, to execute the same in the name of and on behalf of the Beaver River Central School District and to sell at private sale and deliver the same; and the full faith and credit of the Beaver River Central School District is hereby pledged to the punctual payment of the principal of and interest on all notes issued pursuant hereto by the Chief Fiscal Officer; all in pursuance to and consistent with the provisions of the Local Finance Law of the State of New York; provided that such Chief Fiscal Officer shall not issue any note in a principal amount exceeding the debt limit of the Beaver River Central School District or otherwise prohibited by the Local Finance Law.*

Motion carried unanimously.

3. The depository bank shall be given the authority to transfer money to and from savings accounts and investments by phone order or in writing by the Treasurer with such investments to be held by the bank until maturity.
4. A report of investments and borrowings for the month will be submitted at the next regular Board meeting by the District Treasurer.

Seconded by _____

Motion carried; ____ Yes; ____ No; ____ Absent.

19. Motion by _____ that the President of the Board be authorized to sign year-end reports as necessary.

REPORTS

Seconded by _____.

Motion carried: ____ Yes; ____ No; ____ Absent.

20. Motion by _____ that the Clerk of the Board be authorized to advertise, open and award bids, if reasonable, as necessary during the 2023-2024 school year, with a report to be given at the next regular Board meeting and that the St. Lawrence County BOCES Board be authorized to award bids in our behalf, as a member of the St. Lawrence-Jefferson-Lewis Counties Cooperative Bidding Group.

BIDDING

Seconded by _____.

Motion carried: ____ Yes; ____ No; ____ Absent.

- | | | |
|-----|---|----------------------|
| 21. | Motion by _____ that the Treasurer be authorized to pay bills without audit for postage, fringe benefits, and contract transportation payments. The bills would be a part of the monthly bill ratification. | BILLS |
| | Seconded by _____. | |
| | Motion carried: ____ Yes; ____ No; ____ Absent. | |
| 22. | Motion by _____ that authorization be given the Board Members and Administrators to attend Board Association meetings during the school year, and that an advance for expense money be allowed with an audit of final billing to be processed as usual. | MEETING
EXPENSES |
| | Seconded by _____. | |
| | Motion carried: ____ Yes; ____ No; ____ Absent. | |
| 23. | Motion by _____ the Non-Resident Tuition rate of \$2,000 for the 2023-2024 school year and non-resident children of all regular permanent employees, tuition is waived. | NON RES
TUITION |
| | Seconded by _____. | |
| | Motion carried: ____ Yes; ____ No; ____ Absent. | |
| 24. | Motion by _____ that representative to New York State School Board Association Legislative Network be _____. | NYSSBA
LEG - REP |
| | Seconded by _____. | |
| | Motion carried: ____ Yes; ____ No; ____ Absent. | |
| 25. | Motion by _____ that _____ be representative to Jeff- Lewis School Boards Association. | JLSBA REP |
| | Seconded by _____. | |
| | Motion carried: ____ Yes; ____ No; ____ Absent | |
| 26. | Motion by _____ that _____ be appointed as alternate representative to the Jeff-Lewis School Board Association. | ALTERN.
JLSBA REP |
| | Seconded by _____. | |
| | Motion carried: ____ Yes; ____ No; ____ Absent. | |
| 27. | Motion by _____ that miscellaneous officers be approved as follows: | MISC.
OFFICERS |
| | Foil Appeals Officer | Ronald Rockwood |
| | Free and Reduced Lunch Hearing Officer | Todd Green |
| | Records Access Officer | Ronald Rockwood |
| | Records Management Officer | Ronald Rockwood |
| | Payroll Certification Officer | Ronald Rockwood |
| | Safety Committee Chairperson | Lloyd Richardson |
| | Safety Officer | Lloyd Richardson |
| | Asbestos Officer | Lloyd Richardson |
| | Chemical Hygiene Officer | Michelle Watkins |
| | Title Nine Officer (Discrimination) | Ronald Rockwood |

AHERA Local Representative
BRTA Sick Leave Bank Representative
BRTA Sick Leave Bank Representative
BRTA Sick Leave Bank Representative
BRTA Sick Leave Bank Representative
BRTA Sick Leave Bank Representative
BRTA Sick Leave Bank Representative
SRP Sick Leave Bank Representative
SRP Sick Leave Bank Representative
SRP Sick Leave Bank Representative
SRP Sick Leave Bank Representative
SRP Sick Leave Bank Representative
Dignity For All Act Coordinator

Lloyd Richardson
Kelley Hawksley
Marcus Bush
Christopher Roggie
Catherine Yancey
Board of Education President
Todd Green
Todd Grunert
Matthew Andre
Joan Lehman
Board of Education President
Todd Green
Troy Hebert

Seconded by _____.

Motion carried: ____ Yes; ____ No; ____ Absent.

28. Motion by _____ and seconded by _____, the administration recommended the re-adoption of all Board Policies that were in effect on June 30, 2023.

RE-ADOPT
BOARD
POLICIES

Motion carried: ____ Yes; ____ No; ____ Absent.

29. Motion by _____ that mileage reimbursement for the 2023-2024 school year be set at the current IRS rate per mile.

MILEAGE
REIMBURS.

Seconded by _____.

Motion carried: ____ Yes; ____ No; ____ Absent.

30. Motion was made by _____ and seconded by _____ to adjourn the reorganization meeting at ____ p.m.

ADJOUN
REORG.
MEETING

Seconded by _____.

Motion carried: ____ Yes; ____ No; ____ Absent.